

SOUTHEAST ALLIANCE- LOCAL HUMAN RIGHTS COMMITTEE

Regular Meeting: Tuesday January 8, 2013 at 5:30 PM

Location: 1<sup>st</sup> Floor Large Training Room- H-NNCSB Bldg. 300

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**DRAFT**

**Members Present:**

Lisa O. Hillman, Chair

Michelle Guide

Vicki Pegram

Dr. John Dawson

Nathaniel Parker

**Members Absent:**

Monica Larkin

**Advocate(s):**

Hillary Zaneveld

**Affiliates Present:**

David Honeycutt, American Treatment Center

Mike Fragala, American Treatment Center

Julie Palmer, The ARC of the Virginia Peninsula, Inc.

Yashica Johnson, The ARC of the Virginia Peninsula Inc.

Jacqueline Mitchell, The ARC of the Virginia Peninsula Inc.

Michelle Lakins-Waller, Colonial Behavioral Health

Christopher Jones, Colonial Behavioral Health

Terri Keesee, Connect Youth and Family Services

Shaire Williams, Family Behavioral Health and Healing

Vincent Hamilton, Gray's Family Services

Chuck Hall, H-NNCSB

Michelle Iwaniw, H-NNCSB

Shailey Vallejo, Integrated Health Services

Hollie Stephens, Lutheran Family Services

Chanel Wright, Together Lives Change

**Affiliates Absent:**

Mid-Atlantic Family Services

Second Chance Youth Services

**Member of the Public:**

Kevin Moran

**I. Call to order/introductions:**

Ms. Lisa Hillman called the meeting to order at 5:38 PM. Introductions were made by all members and affiliates. Mr. Moran was welcomed as a recommended member for SEA-LHRC. Ms. Hillman's last meeting will be in April. There will be an open position on the committee following her leaving.

**II. Approval of Agenda:**

The ARC requested a closed session and it was granted. The agenda was approved as written with an amendment to add The Arc to the closed session.

**III. Public Comment:**

There were no public comments.

**IV. Old Business:**

American Treatment Center- Mr. Honeycutt presented their Behavioral Health Policy. Ms. Zaneveld requested confirmation and clarification that the restraints would only be used when necessary by staff escorting clients from the premises. This was confirmed by Mr. Honeycutt. A motion was made by Mr. Parker to approve the policy as written. The motion was seconded by Dr. Dawson and unanimously approved without further discussion.

Connect Youth and Family Services- Ms. Keesee presented clarification on their behavior management policy regarding restraint only when crisis related. Ms. Pegram noted that in the "Procedure" and Therapeutic Interventions" sections of the policy the word "restraint" is used and is redundant as restraints were already defined earlier. It was recommended to remove the redundancies. A motion was made by Mr. Parker to approve the policy with the removal of the redundant statements. The motion was seconded by Ms. Pegram and unanimously approved without further discussion.

Family Behavioral Health and Healing- Approval was sought to change their Behavioral Health policy to now reflect the use of TOVA. A motion was made by Ms. Pegram to approve the policy. The motion was seconded by Mr. Parker and unanimously approved.

**V. New Business:**

H-NNCSB- Ms. Iwaniw requested approval for a change in the program rules for Lassen House. The change will require individuals to sign in and out of the program. The intent is to ensure the safety of individuals and increase the therapeutic benefits of the program. A motion was made by Ms. Guide to approve the policy change. The motion was seconded by Mr. Parker and unanimously approved without further discussion.

Colonial Behavioral Health- Ms. Lakins-Waller requested affiliation for In-Home Supports for Intellectual Disability Services. Approval was given for the affiliation. Ms. Lakins-Waller also requested approval for changes to Colonial Behavioral Health's "Behavior Intervention" policy. Ms. Zaneveld requested that if the policy states that Colonial Behavioral Health will allow the use of "protective restraints," then the policy should define a protective restraint. If Colonial Behavioral Health allows "physical restraints," then please give the definition of a physical restraint. A motion was made by Mr. Parker to approve the policy with the recommended changes. The motion was seconded by Ms. Pegram and unanimously approved without further discussion.

**VI. Advocate's Report:**

Ms. Zaneveld provided education regarding Neglect as it relates to reporting and investigating medication errors as well as complaints under Services. Ms. Zaneveld further educated the members regarding making recommendations as a committee to the providers, the definition of a complaint and the complaint process, and to the difference between "Legal Guardian" versus "Authorized Representative".

Ms. Zaneveld informed the affiliates that the name of the Human Rights regulation has changed to "Regulations to Assure the Rights of Individuals Receiving Services from Providers Licensed, Funded, or Operated by the Department of Behavioral Health and Developmental Services."

**VII. Agency Reports:**

Fourth Quarter Reports presented by:

- American Treatment Center- Present and provided report. Mr. Honeycutt will mail corrected version due to incorrect quarter date
- The ARC of the Virginia Peninsula- Present and provided report
- Colonial Behavioral Health- Present and provided report
- Connect Youth and Family Services- Present and provided report
- Family Behavioral Health and Healing- Present and provided report
- Gray's Family Services- Present and provided report
- H-NCSB- Present and provided report
- Integrated Health Services- Present and provided report
- Lutheran family Services- Present and provided report
- Mid-Atlantic Family services- Absent
- Second Chance Youth Services- Absent
- Together Lives Change- Present and provided report

**VIII. Closed Session:**

A motion was made by Ms. Guide and seconded by Ms. Pegram at 6:45 PM that the SEA-LHRC go into Closed Session pursuant to VA Code § 2.2-3711 (A paragraph 4), for the purposes of protecting the privacy of individuals in the personal matters not related to public business, namely for the purpose of hearing from Gray's Family Services, The Arc Of the Virginia Peninsula, and Hampton-Newport News Community Services Board to review patient information pursuant to the regulations.

A motion was made by Ms. Guide and seconded by Ms Pegram to exit Executive Session at 7:36 PM.

After exiting executive session all members certified that to the best of each member's knowledge only private business matters identified in the motion to convene the executive session were discussed in executive session.

**IX. Adjournment:**

There being no further business, Mr. Parker made a motion to adjourn the meeting and seconded by Ms. Pegram to adjourn the meeting at 7:38 PM.

The next meeting of the SEA- LHRC will be held on April 9, 2013 at 5:30pm

Minutes Submitted by:

Christopher Jones

Affiliated- Colonial Behavioral Health